

# MINUTES

**Meeting:** CHIPPENHAM AREA BOARD  
**Place:** Council Chamber - Council Offices, Monkton Park, Chippenham,  
SN15 1ER  
**Date:** 4 September 2017  
**Start Time:** 7.00 pm  
**Finish Time:** 8.54 pm

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Ashley O'Neill, Cllr Bill Douglas, Cllr Nick Murry, Cllr Ross Henning,  
Cllr Howard Greenman (Chairman) and Cllr Clare Cape

**Total in attendance: 22**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
48	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman, Councillor Howard Greenman, welcomed everyone to the meeting and introduced the councillors and officers present.</p>
49	<p><u>Apologies</u></p> <p>Apologies for absence were received from Councillors Peter Hutton, Andy Phillips, Melody Thompson and Baroness Scott of Bybrook OBE.</p>
50	<p><u>Minutes</u></p> <p><b>Resolved</b></p> <p><b>The minutes of the meeting held on 26 June 2017 were agreed a correct record and signed by the Chairman.</b></p>
51	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
52	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew the meeting's attention the following announcements included in the agenda pack:</p> <ul style="list-style-type: none"> <li>a) Public Meetings – 14 September in Chippenham</li> <li>b) Emergency Planning -</li> <li>c) Housing Sites Allocation</li> <li>d) Chippenham Area Board Community Awards 2017</li> </ul>
53	<p><u>Community Safety Issues</u></p> <p>The Chairman welcomed the following contribution:</p> <ul style="list-style-type: none"> <li>a) Lee Stripe from the Wiltshire Police Authority who provided an update on Cybercrime.</li> </ul> <p>Issues discussed included: the relative underreporting of cyber crimes; the improvements made to internet security and the relative ease of reporting; the efforts being made to protect those most vulnerable; and how the police communicate recent risks through mechanisms such as the Community Messaging Scheme.</p> <ul style="list-style-type: none"> <li>b) Police Sergeant David Pocock who provided an update on the</li> </ul>

	<p style="text-align: center;"><b>Community Policing Model</b></p> <p>Issues discussed included: the increasing demands on modern policing, and the new challenges to be faced; how police prioritise calls for assistance; the continued importance of PCSOs for community policing; and how technology can enable police to work from remote locations and be more accessible to the general public.</p> <p style="padding-left: 40px;">c) Mike Davidson Chair of Wiltshire Neighbourhood Watch (NW) who provided an update on their work</p> <p>Issues discussed included: the plans to reinvigorate and promote their work in the area; how the public can find out if a group is working in their area, or set their own up via the website <a href="http://www.ourwatch.org.uk/">http://www.ourwatch.org.uk/</a> ; that the NW was welcome to attend the rural parish forum.</p> <p>The Chair thanked all for their update. In addition, he stated that was still in discussion with officers to find a implementable solution,</p>
54	<p><u>Waste Strategy</u></p> <p>The Chairman welcomed Tracey Carter, Associate Director – Wiltshire Council, who provided an update on changes to the Household Recycling Centres (HRC) and the consultation on the Waste Strategy.</p> <p>Issues discussed included: that as part of the new contract, the HRCs would be refurbished; that the Chippenham site would be closed from the 4 – 18 December, but that the other sites would be available at this time; that staff would be hand to redirect the public from the site; that a 10 year waste strategy was being developed in line with the 10 year business plan; the questions that would be posed as part of the consultation; whether charges should be levied on some items; the impact of charging on the prevalence flytipping; how to encourage people to recycle more at home.</p> <p>The Chairman thanked the officer for the presentation, and encourage all to respond to the consultation and promote it to the wider community.</p>
55	<p><u>Local Youth Network (LYN) Update</u></p> <p>Richard Williams, Local Youth Facilitator, presented the report which gave an update on activities over the summer, and presented a grant application for consideration.</p> <p>The application was presented by a representative of the Youth Adventure Trust who outlined the benefits of the project.</p> <p>Following a short debate, the meeting;</p>

	<p><b>Resolved</b></p> <ol style="list-style-type: none"> <li><b>1. To note the update; and</b></li> <li><b>2. To award £2,286 to the Youth Adventure Trust</b></li> </ol>
56	<p><u>Health &amp; Wellbeing Update</u></p> <p>The meeting considered the report providing an update on the Health &amp; Wellbeing Group and presented a grant application for consideration.</p> <p>The meeting also heard that Council had agreed to fund the marking of on-street disabled parking bays. Further information can be found here: <a href="https://cms.wiltshire.gov.uk/documents/s134483/BriefingNote329DisabledParkingBays.pdf">https://cms.wiltshire.gov.uk/documents/s134483/BriefingNote329DisabledParkingBays.pdf</a></p> <p>The meeting was also made advised that carers of those with dementia were advised to seek a personal assessment as the form may not as user-friendly.</p>
57	<p><u>Town, Parish and Partner Updates</u></p> <p>The Chair drew the meeting's attention the updates included in the agenda.</p>
58	<p><u>Community Area Grant Funding</u></p> <p>The Community Engagement Manager advised that consideration of the grant application be deferred.</p> <p><b>Resolved</b></p> <p><b>That consideration of the application for £5,000 for Community Running Track at Ivy Lane School be deferred.</b></p>
59	<p><u>Community Area Transport Group (CATG)</u></p> <p>The Chairman presented the notes of the CATG and the recommendations therein.</p> <p>Following a short debate, the meeting;</p> <p><b>Resolved</b></p> <ol style="list-style-type: none"> <li><b>1. To endorse the following recommendations:</b></li> <li><b>2. To note the financial position Current Balance = £14,328.71</b></li> <li><b>3. To note the update on the Freight Assessment and Priority</b></li> </ol>

**Mechanism (FAPM) exercise**

4. **To note the Major Maintenance in 2017/18 update**
5. **Scheme ref: 4884 - to allocate funding, conditional upon a contribution from Chippenham Town Council as follows:**
  - **CATG £900**
  - **Chippenham Town Council £300**
6. **Scheme ref: 5262 - to allocate funding, conditional upon a contribution from Sutton Benger Parish Council as follows:**
  - **CATG £900**
  - **Sutton Benger Parish Council £300**
7. **Scheme ref: 5465 - to allocate funding, conditional upon a contribution from Chippenham Town Council as follows:**
  - **CATG £1,050**
  - **Chippenham Town Council £350**
8. **Scheme ref: 5466 - to allocate funding, conditional upon a contribution from Chippenham Town Council as follows:**
  - **CATG £1,050**
  - **Chippenham Town Council £350**
9. **Scheme ref: 5467 – to allocate funding, conditional upon a contribution from Chippenham Town Council as follows:**
  - **CATG £1,050**
  - **Chippenham Town Council £350**
10. **Scheme ref: 5468 – to allocate funding, conditional upon a contribution from Chippenham Town Council as follows:**
  - **CATG £1,050**
  - **Chippenham Town Council £350**
11. **Scheme ref: 5484 - to allocate funding, conditional upon a contribution from Chippenham Town Council as follows:**
  - **CATG £1,275**
  - **Chippenham Town Council £475**
12. **Scheme ref: 4764 - to allocate an additional funding, conditional upon an increased contribution from Hullavington Parish Council as follows:**
  - **CATG £4,803 (increase of £1,278)**
  - **Parish £1,601 (increase of £426)**
13. **Schemes ref 4884, 5262, 5465, 5466, 5467, 5468, 5484: To approve**

	<p><b>the seven sites identified as priorities</b></p> <ul style="list-style-type: none"> <li>• <b>Allocates £7,275 - funding conditional upon contributions of</b></li> <li>• <b>£2,125 from Chippenham Town Council</b></li> <li>• <b>£300 Sutton</b></li> </ul> <p><b>14. To note the updates on schemes as outlined in the notes.</b></p>
60	<p><u>Community Engagement Manager Update</u></p> <p>The Community Engagement Manager, Victoria Welsh, provided an update on the WW1 Community Tree Planning project.</p> <p>Issues discussed included: that it was hoped to plant up to 10,000 trees and communities were invited to come forward to help identify appropriate plots; that the council was working with a number of partners including the Woodland Trust and the MOD; the support that can be given to interest groups; that Chippenham had expressed a lot of interest that needed to be turned into firm offers by end of November; that trees were proposed to be planted in November 18; and that Victoria Welsh is the main point of contact.</p> <p>The Chairman thanked Victoria for the update.</p>
61	<p><u>Urgent items</u></p> <p>There were no further updates.</p>
62	<p><u>Evaluation and Close</u></p> <p>Following a query from the Alison Butler, the Chair agreed that the issue of Wish lanterns and Balloon releases and the risk to property and animals be discussed at a future meeting.</p> <p>The Chairman thanked everyone for attending the meeting. The next meeting of the Chippenham Area Board would take place on 6 November 2017 in the Neeld Hall, Chippenham</p>